



## Abstract Instructions & Submission Guidelines

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### Key Dates:

- Abstract submission opens on February 1, 2023
  - Abstract submission closes on April 1, 2023
  - Abstract notifications will be sent on April 30, 2023
  - Registration opens on May 1, 2023
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## GENERAL GUIDELINES

### Requirements:

**IMGC HYBRID Symposium** abstract submissions must include original unpublished or recently published research. Multiple abstracts may be submitted by the same presenting author but must address different research. All abstracts must be submitted in English with accurate grammar and spelling suitable for publication. Oral and poster presentations are expected to be presented in-person. Oral presentations will be broadcasted live and recorded and available on the symposium's virtual event portal for a virtual audience.

### Authors:

Abstracts must be submitted by the presenting author who is expected to present the abstract at the **2023 IMGC HYBRID Symposium**. Co-authors should **not** be included in the body of the abstract but may be added in a specific prompt near the end of the submission process.

### Abstract Submission Fee:

There is no fee for submission or review.

### Revisions:

Revisions can be made through **March 31, 2023, 11:59 PDT**.

### Abstract Review:

All abstracts will be peer-reviewed through a blind review process for quality assurance. Reviewers will consider the following when rating abstracts: abstract components (objective, methods, results, and conclusions), significance, writing quality and grammar. Results should include at least preliminary data.

### Acceptance and Programming Notification:

Presenting authors will be notified by email regarding abstract acceptance by **April 30, 2023**.

### Meeting Participation:

Submission of an abstract constitutes a commitment by the presenting author to present it if accepted. Failure to present, if not justified, will jeopardize future acceptance of abstracts for IMGC Symposia.



## ABSTRACT INFORMATION

### Abstract Title:

The abstract title should be concise and descriptive and is **limited to 100 characters with spaces**.

### Abstract Body:

- The body of the abstract is **limited to 250 words**.
- Do **not** add the title in the prompt for your abstract.
- Do **not** add any author or co-authors' names or affiliations. This abstract should be kept blind for the abstract review process and would be delayed in being reviewed if identifiable information is included.
- Do **not** include figures, tables or images.
- Each abstract should include the following the headings: **Objectives, Methods, Results, and Conclusions**.
  - **Objectives:** State the precise objective, the specific hypothesis to be tested, or both.
  - **Methods:** Provide a clear, concise description of specific methods, including research design. Describe interventions, if used.
  - **Results:** Report the most important findings, including results of statistical analyses. Results should include at least preliminary data. To say, "the results will be discussed at IMGC Annual Symposium," is insufficient. Abstracts without results will **not** be reviewed.
  - **Conclusions:** Summarize in 1 or 2 sentences the primary outcomes of the study, including their potential significance (avoid generalizations).

**Note:** please proof the abstract carefully to confirm that any special characters (such as  $\alpha$ ,  $\beta$ ,  $\leq$ ,  $\geq$ , etc.) are displaying properly.

### Select all Relevant Topic Sessions for your Abstract:

- Bioactive Milk Proteins, Peptides and Enzymes
- Emerging 'Omic' Discoveries in Milk
- Hottest Topics in Milk and Immunity
- Microbiome: Breakthrough Innovations and Discoveries
- Novel Discoveries in Bioactive Milk Lipids

### Select all Preferred Presentation Types:

- **Oral Presentation:** Presenting authors that are not currently students may opt to have their abstract considered for oral presentations; however, selection is not guaranteed.
- **Student Award Oral Presentation:** Students currently in graduate school (Masters, PhD, PharmD, MD, etc.) may opt to have their abstract considered for oral presentations, however, selection is not guaranteed.
- **Poster Presentation:** Presenting authors (students and non-students) may opt to have their abstract considered for poster presentation; however, selection is not guaranteed.

**Note:** Only abstracts accepted for an **Oral Presentation** or **Student Award Oral Presentation** include complimentary registration.

**Keywords:**

Presenting authors must provide at least three keywords associated with the content area of the abstract to assist with programming.

**Funding Sources:**

Funding sources (organizations, institutions, agencies) for the research included in the abstract should be listed. Grant numbers should not be included in the abstract.

**Co-authors:**

You may add co-authors following “Funding Sources”. Add co-authors’ full names and affiliations in a numerical list in the order they should be presented in the program following the presenting author.

**Presenting Author Highest Level of Completed Education:**

- Associate degree
- Bachelor’s Degree
- Master’s Degree
- Doctorate or Professional (PhD, Pharm D, MD, etc.)

**Presenting Author Academic Level or Industry Position:**

- Investigator (more than 5 years past receiving a doctoral or terminal degree)
- Young Investigator (within 5 years of receiving a doctoral or terminal degree)
- Postdoctoral Fellow
- Medical Trainee (intern/resident/fellow)
- Graduate or Medical Student
- Industry Scientist
- Other

**Profile:**

- Completing the presenting author’s profile is optional during the abstract submission stage and may be completed following abstract acceptance.

**Important Notes:**

- IMGC recommends that presenting authors develop and save their abstract in a Word document.
- When using abbreviations for compounds, the full name should be spelled out for the first mention.
- The IMGC records all oral presentations and posts them on the symposiums virtual event portal for attendees to view up to six months.

**FOR MORE INFORMATION:**

**Visit:** <https://pheedloop.com/IMGC2023/site/home/>

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